Intern Program Supervisor
Performance Review*

C O N F I D E N T I A L

Intern's Name (being reviewed):

Company/Organization Site:

Manager completing this review:

Period: **From**: **To:**

1. **Please describe this Intern's specific assignment/project, deliverables to date and a general summary of this person's performance. Begin with an "overall assessment."**

2. **Please identify and provide your insight on the Intern's demonstrated leadership competencies and strengths.**

Accountability/Ownership:

Communication:

Collaboration/Integration/Teamwork:

3. Please estimate in real dollars, the "value added" contribution made by this Intern (i.e., "If I paid an outside consultant for this result, it would have cost $_____")

OVERALL PERFORMANCE RATING during this rotation: (Please BOLD or "X" only one rating below)

5	Substantially & Consistently Exceeded Expectations	4	Exceeded Expectations
3	Achieved Expectations	2	Needs Improvement to Meet Expectations
1	Substantially Below Expectations		

SUPERVISOR'S NAME: _____ **DATE**: _____

SUPERVISOR'S SIGNATURE: _____

INTERN'S SIGNATURE: _____ **DATE**: _____

* Adapted from: The McGraw-Hill Companies Intern Program